



## ***NOTICE OF AGM***

### **SUNCROFT COMMUNITY DEVELOPMENT CLG**

**NOTICE IS HEREBY GIVEN** that the Annual General Meeting (AGM) of the Company will be held at the Suncroft Community Centre on Wednesday the 5<sup>th</sup> day of December 2018 at 8.00pm,

### **AGENDA**

1. Minutes of 2017 AGM
2. Accounts & Financial Overview
3. Secretary Report
4. 2018 / 2019 Board Nominations
5. Appointment of Auditor
6. Any Other Business

As required by our Constitution 1/3<sup>rd</sup> of the board is required to retire but is eligible for re-election. The retirees have indicated their wish to stand for re-election with the exception of appointed deputies, Chair, Secretary and Projects.

Any nominations for the 3 vacant board positions (1/3<sup>rd</sup> of the current board) should be delivered by hand to the community centre on the proposal form, which can be downloaded from the company's website, no later than 7 days prior to the AGM. This should be accompanied by a signed application from the nominee and current Curriculum Vitae.

Please note that current Company Law requires that any such nominee be suitably qualified to act in the capacity of a Board Director. All nominations will be subject to scrutiny and referees will, as good practice requires, be contacted. Please note that the position of Company Director is a serious commitment and the role is heavily governed by The Companies Act 2014.

However as the current retiring members wish to stand for re-election the board is pleased to nominate them for re-election and will in this instance be seeking the membership's approval.

This notice complies with Company Resolution G1 filed 8<sup>th</sup> September 2016.

**BY ORDER OF THE BOARD**

**Martin Cooper**



Registered Office  
Suncroft Community Complex  
Churchview Lane  
R56 VP63  
Suncroft,  
Co. Kildare

Dated the 6<sup>th</sup> November 2018

Every Member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and vote on his behalf. A proxy need not be a member of the company.

To be valid, the form of proxy and the power of attorney or other authority (if any) under which it is signed must be deposited at the registered office of the Company, Suncroft Community Centre, Suncroft, Co. Kildare not less than 48 hours before the time of the meeting. Completion of the proxy does not preclude a member from subsequently attending and voting at the meeting in person.



# PROXY FORM

I \_\_\_\_\_  
(Name/Affiliation)

being a member/members of Suncroft Development Group Ltd

hereby authorize the Chairman of the meeting

or \_\_\_\_\_  
(Name/Affiliation)

to serve as my proxy and to vote on my behalf at the Suncroft Community Development CLG AGM to be held on Wednesday the 5th day of December 2018 at 8.00pm.

This proxy is valid for:

All Matters voted on at the Meeting

Specific Issue/Matter (listed below)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date:

This Form must be completed by hand by the voting member assigning the Proxy (not typed)